

Form B**Department of Official Languages****Conducting Language Training Courses as per Management Services Circular: 01/2023**

Relevant Language Proficiency Training Programme based on the Service Level			100 hours (Primary) <input type="text"/>	150 hours (Secondary/Tertiary) <input type="text"/>	200 hours (Senior) <input type="text"/>	
(Cross (x) the relevant box)						
Sinhala <input type="text"/>			Tamil <input type="text"/>			
Serial No.	Name as it should appear on the Certificate	N.I.C. No.	Place of Employment	Designation	Date of Appointment	Telephone No.

I do hereby certify that the above information is true and accurate.

Date :

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Signature and Official Seal of the Head of Institution