

Public Administration Circular : 01/2014 (VIII)

My No: EST-2/05/POL/0059
Ministry of Public Administration,
Disaster Management and
Livestock Development
Independence Square
Colombo 07.

17.10.2019

Secretaries to Ministries
Chief Secretaries of Provinces
Heads of Departments

Implementation of Official Language Policy

Your attention is drawn to Public Administration Circular 01/2014 dated 21.01.2014 issued with regard to the above matter and Public Administration Circulars issued revising the same.

02. It has been decided at the meeting of the Cabinet of Ministers held on 27.08.2019 to implement the following provisions in order to enable the officers who have not acquired the proficiency in official language to fulfill the said requirement and to grant promotions to the officers who have not been promoted due to not acquiring the proficiency in official language.

- (a) Accordingly, the provisions of Para. 03 of Public Administration Circular 01/2014 (IV) is hereby revised in the following manner.

“It is sufficient for the officers, who have joined the public service before 01.07.2007 and promoted on limited or merit basis and completed 50 years of age as at 01.01.2019 or officers, who have joined the public service before 01.07.2007 and completed the age of 50 years at the time of being promoted on limited or merit basis, to participate in a training course of 100 hours conducted in accordance with a syllabus prepared on the guidance of the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs for the purpose of acquiring the proficiency in other official language prescribed for the higher post to which they have been newly appointed”

- (b) Further, action should be taken to grant promotions to the officers, who have not yet received grade promotions, since acquiring the proficiency in official language is mentioned as a requirement for promotions in schemes of recruitment and service minutes, at the instances where they have fulfilled the other requirements except acquiring the proficiency in official language and to make the salary conversion relevant to the promotion and withhold the salary increments until the requirement of other official language is fulfilled.

03. The provisions of this circular shall be effective from 27.08.2019.

Sgd/ J.J. Rathnasiri
Secretary
Ministry of Public Administration,
Disaster Management and Livestock Development